

Ranton Parish Council

Councillors,

You are summoned to attend a meeting to be held on Thursday, 19th May 2016 from 7.45p.m. at Ranton Village Hall for consideration of the matters itemised in the following agenda.

All members of the parish are entitled to attend and have their say.

Agenda

- 1) Apologies
- 2) Declarations of interest in the following agenda
- 3) To accept the minutes of the meeting held on 21st April 2016 as a true record
- 4) Seighford airfield
- 5) **Finance matters:**
 - a) Annual return to the auditors (Grant Thornton)
 - b) Insurance premium (Zurich)
 - c) Transfer of authority on accounts
- 6) Accounts to date
- 7) To receive reports:
 - a) Mowing
 - b) Highways
 - c) Footpaths
- 8) Proposed co-opted new Councillors
- 9) Parish Clerk report
- 10) Website
- 11) Broadband
- 12) All Saints School
- 13) Public Questions
- 14) Chairman's Questions/Items for Information/Next Agenda
- 15) To resolve on planning applications
- 16) Date of next meeting

Ranton Parish Council

MINUTES OF THE MEETING OF THE COUNCIL
HELD ON THURSDAY 21 MAY 2016 AT RANTON VILLAGE HALL

PRESENT:

Cllr. J. Forrester (Vice-Chair)
Cllr. D. Batchelor
Cllr. S. Williams
Cllr. M. Winnington
G. Whelan (Clerk)

16/33 Apologies – Cllr Winnington arrived late

16/34 Declarations of interest in the following agenda:

Cllr Williams declared an interest in Ranton All Saints School. No other declarations.

The minutes of the meeting held on 21st April 2016 were recorded as a true record.

Minutes of the previous month's Parish Assembly minutes were also accepted as a true record.

16/35 Seighford airfield:

There has been no response to previous correspondence made to the chief executive and head of environment regarding noise levels at DriveMe. The Parish Council is continuing to gather evidence and has approached the council about noise levels – there has currently been no response to this request. The Parish Council is still awaiting a response from DriveMe (a number of correspondence received during March 2016) of which there has been no update in six weeks since the last letter was sent which was copied to its chief executive.

Action – Await next Parish Council meeting and if no response has been received, a formal letter of complaint will be sent to the Ombudsman: a reasonable period has been given by this point and this will be pertinent to DriveMe's reapplication in July. Chair to draft letter for next meeting. Parish Clerk will source Ombudsman contact details.

16/36 Finance matters:

- A) The Annual return to the auditors (Grant Thornton) has been prepared, however, needs signing.

Action – Cllr. McLeod will complete the return and J Hill will be asked to sign.

- B) Insurance premium (Zurich). A cheque for the premium of £250.11 has been sent. – cheque book from Julie with a copy of invoice.
- C) Transfer of authority on accounts

Action: A date and time will be agreed upon for J Hill to hand over Parish documents to the current Parish Clerk and any relevant documentation. Following Parish Clerk training, authorisation for writing of cheques will be arranged with Nat West Bank and Cllr Batchelor will be removed as signatory.

16/37 Accounts to date:

J Hill will be asked to give update on income. The budget sheet will include a budget column which will be added into the expenditure column.

Action: To sign accepted accounts.

16/38 To receive reports:

Mowing – mown grass has been left in churchyard following cutting, although public areas seem to have been collected. There is a transition period at the school before the new contract starts.

Action: To monitor after next grass cutting.

Gnosall Parish Council – there was discussion around parish councils taking over responsibilities for grass cutting, verges and hedges etc and where would liability lie. Highways – a borough wide review is being undertaken. Coton Lane resurfacing is still an issue and general concerns around roads, potholes etc in the parish.

Action: Parish Clerk to distribute pothole FOI:
[..\June 2016\Pot-hole-repair-FOI2502014GA.pdf.](#)

Footpaths – some footpaths are overgrown.

16/39 Proposed co-opted new Councillors:

Cllr Melanie Russell was voted in as newly co-opted councillor.

Action: Parish Clerk will bring pecuniary interests and information forms to be signed at the next meeting.

16/40 Parish Clerk report:

Parish Clerk to receive clerk training by Staffordshire Parish Councils Associations on 24.05.2016. Feedback will be given at the next Parish Council meeting in June. Current DBS report was shown to councillors.

16/41 Website:

There was no update to report.

16/42 Broadband:

Good speeds are reported by parishioners.

16/43 All Saints School:

A letter was read out from governor, Graham Ashford, thanking the parish council for their support of the school. Cllr Williams also added his personal thanks. Cllr Williams reported that new teaching space will be built, the cost of which will include a new boiler system and rewiring, and therefore previous request from the school to the

council has been withdrawn. School signage will be changed from infant to primary school.

It was pointed out that that a formal letter needs to be received from the school requesting support from the Parish Council to fund collective grass mowing of school at the same time as the parish.

16/44 Chairman's Questions/Items for Information/Next Agenda:

Funding of £500 is still available for a parish defibrillator.

Action – Parish Clerk to research purchasing a defibrillator.

Action – Parish Clerk will organise gratitude to J Hill on behalf of councillors for her service to the parish council.

16/45 To resolve on planning applications:

Brogaran, Stocking Lane. Loft conversion - 16/00405/OTHFP. Application closed but no information has been sent to the parish council.

3 Abbeyside 2-storey front extension over garage – 16/24077/HOU. Councillors objected to the application on the basis of massing and its effect on the street and the design of the open aspect of Abbeyside.

Action – Parish Clerk to contact planning re notification of planning applications and send comments on application 16/24077/HOU.

Cllr Winnington informed councillors of his change in Cabinet role to Cabinet member for economic growth.

16/46: Date of next meeting:

Thursday, 16 June. 7.30pm at Ranton Village Hall.

Signed..... Date.....

Gayle Whelan, Ranton Parish Council Clerk

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